



**NHCI Job Posting
November 3, 2017**

Dental Hygienist 36 - 40 Hours

Neighborhood Health Clinics, Inc. is accepting applications for a Dental Hygienist to provide professional dental hygiene care for clinic patients following established standards, practices, and protocols. This position reports to the Chief Dental Officer.

Specific duties include:

- Screens and assesses patients
 - Evaluates the medical/dental history
 - Performs visual oral cancer screenings
 - Maintains and reviews patient's records, charts, and other pertinent information
- Provides preventative oral health services as directed by dentist on staff
 - Removes calculus, plaque, and stain from all surfaces of the teeth
 - Evaluates and assesses periodontal needs of patients on a case-by-case basis
 - Charts condition of decay and disease for diagnosis and treatment by dentist
 - Applies fluorides and other cavity preventing agents to arrest dental decay
 - Takes and develops dental radiographs
 - Makes impressions of patient's teeth for study casts
- Teaches patients appropriate oral hygiene strategies to maintain oral health and prevent tooth decay and gum disease
- Counsels patients about good nutrition and its impact on oral health
- Provides monitoring and continuity of care between clinic visits as required
- Works closely with Chief Dental Officer to ensure individual provider productivity goals are reached
- Sterilizes and sharpens instruments as assigned following infection control guidelines
- Actively participates in patient complaint procedures to resolve operational problems.
- May also travel to FWCS locations as part of sealant program.

Full time position with benefits. Graduate of an accredited Dental Hygiene Program. Two years of work experience under a licensed dentist preferred. Possession of an Indiana State Dental Hygiene license. CPR certified. Interested candidates should send a resume along with a cover letter to NHCI Human Resources Department at: PO Box 11949, Fort Wayne, IN 46862 or by email at HRDEPT@NHCI.ORG or fax (260)969-2911. Neighborhood Health Clinics is an Equal Opportunity Employer.