



**NHCI Job Posting  
March 11, 2019**

**Family Practice Nurse Practitioner  
40 hours  
Paulding Road Location**

Neighborhood Health Clinics, Inc. is accepting applications for a Nurse Practitioner to provide primary care to patients following established standards, practices, and protocols.

- Manages the acute and long-term medical needs of NHCI patients by performing physical examinations and preventative health measures within prescribed guidelines:
  - Reviews patients' records, charts, and other pertinent information.
  - Orders, interprets, and evaluates diagnostic tests to identify and assess patient's clinical problems and health care needs.
  - Orders and/or administers medications and injections.
  - Formulates plan and prognosis based upon patient's condition.
  - When appropriate, discusses case with other health professionals to prepare comprehensive patient plan.
- Ensures that patients receive appropriate education and referrals:
  - Interviews and advises patients regarding health maintenance, illness prevention, normal behavior, social and physical growth/development.
  - Efficiently manages time and resources utilizing nursing and social work staff for general patient education, when appropriate.
  - Recommends community resources to meet patient and family needs.
- Provides monitoring and continuity of care between Clinic visits as required:
  - Provides care coordination of all hospitalized NHCI patients. Assures that appropriate coverage is arranged with the Fort Wayne Medical Education Family Practice Residency Program or another responsible Physician in his/her absence.
  - Participates in the on call rotation as needed.
  - Provides telephone consultation including follow-up and triage calls.
  - Serves as a Collaborator to assigned Nurse Practitioners.
- Records physical findings and other pertinent information in patient's electronic health record within the timeframe established by Quality Assurance Program's guidelines for timely documentation.
- Participates in Quality Assurance activities as assigned:
  - Works closely with VP/Chief Medical Officer to ensure quality patient care.
  - Participates in peer review activities.
  - Remains current in advanced practice changes within specialized area and, where relevant, translates these findings into clinical practice.
- Works closely with VP/Chief Medical Officer and administrative staff to ensure individual provider productivity goals are achieved.

Full time position with benefits. Position requires Bachelor's Degree in Nursing and candidate must be a graduate of an approved Nurse Practitioner Program. Three years of professional nursing experience is required. Experience in a clinical setting is preferred. Candidates must possess an Indiana State Registered Nurse license, Advanced Practice certification/licensure, CSR, and DEA license. Candidates must be CPR certified. Interested candidates should send a CV along with a cover letter to Cindy Geisman, VP/Chief Operating Officer at: PO Box 11949, Fort Wayne, IN 46862 or by email at [cgeisman@nhci.org](mailto:cgeisman@nhci.org). Neighborhood Health Clinics is an Equal Opportunity Employer.